

DD/A 75-0649

10 FEB 1975

MEMORANDUM FOR: Chief, Programs and Budgeting Staff, OC
Deputy Director for Plans and Systems, OF
Chief, Planning Staff, OJCS
Chief, Plans and Programs Staff, OL
Chief, Executive Staff, OMS
Deputy for Plans and Control, OP
Deputy Director for Policy and Management, OS
Chief, Plans and Development Staff, OTR

SUBJECT : Budget Backup Book

STATINTL

1. [] of the Office of the Comptroller has been in contact with some of you directly relative to additional information being collected for the DCI's backup book for the budget hearings. In addition to that specific tasking, the Director has noted a need to get more solid evidence for defense of our activities. To assist in doing that, it is asked that each of you provide what you can in terms of the following assigned areas:

OJCS - Anything that can be cited that shows cost reduction, better speed or improvement in services provided analysts. Note if any of these enhancements result from centralization;

STATINTL

OC - A few examples of specific communications activities that can be understood and appreciated by outsiders (the [] situation for example);

OC, OL - Some examples of items which have been particularly susceptible to inflationary pressures and comparison with previous years;

OF, OL, OMS, OS, OP, OTR - Examples of specific contributions to intelligence collection, analysis and/or operations not to exceed five examples for each office.

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2. In view of the fact that the Director's testimony to Congress on the budget has been moved forward to 21 February, it is requested that you have your replies to this office not later than 14 February 1975.



Assistant for Resources
to the DD/A

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SECRET		SECRET	
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Director of Logistics		
2	1206 Ames		
3			
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ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
Remarks:			
<p>We are in the process of pulling together information for the Director's back-up book for use in connection with hearings on the 1976 Congressional Budget. Attached are copies of some of the materials included in the back-up book last year. Please review and update as necessary the sections on real estate holdings and Agency procedures for ensuring compliance with Government contracting policies. In addition, we would like to have information on <u>cost overruns</u> during FY 1975 to date in a table similar to the attached. Also, we need a list of <u>major contracts</u> awarded in the current fiscal year</p> <p>(Over)</p>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.		DATE	
O/Compt/Admin Group		2/6/75	
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where the amount involved is \$500 thousand or more.
In view of the emphasis on EEO, we would like to have
any information available on contract activity with
minority contractors. Information on contracts let
through the bidding process as compared with sole
source determination also is desired. We leave to
your discretion the manner in which this information
is provided. We would like to have your response
by 25 February 1975.

*P.S. Suggest you submit your
response to us through the
Asst. for Resources, ODDA.*